

ARLINGTON POLICE DEPARTMENT

Juliann Flaherty
Chief of Police



Town of Arlington
MASSACHUSETTS 02474

POLICE HEADQUARTERS
112 Mystic Street
Telephone 781-316-3900

July 5, 2017

Dear Firearms License Applicant,

All applications, including renewals, must be submitted in person to the Arlington Police Department. **Applications sent via mail will not be accepted.**

Attached is the Arlington Police Department's application for a License to Carry Firearms (LTC) or Firearms Identification Card (FID). This is also the same application used for all renewals. Please complete the application in its entirety and bring it with you to the address listed below, Monday through Thursday from 9:00 AM to 3:00 PM:

Arlington Police Department Records Room
112 Mystic Street, Second Floor
Arlington, MA 02474.

Please do not submit checks with the application. Checks will be collected on the day of the interview.

Applicants, please see the following pages for complete instructions and additional information.

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Instructions for LTC and FID Applicants:

- A. The Applicant must deliver to the Arlington Police Department Records Room a completed three-page application in person prior to coming in for an interview.
- B. The Applicant must then call the Firearms Licensing line at 781-316-3943 to schedule an interview or make an interview in person at the Records Room window. **Interviews are only scheduled on Wednesdays and Thursdays from 10:00 AM to 3:00 PM.**

Every attempt will be made to keep scheduled interviews; however, the very nature of police work sometimes causes these appointments to be cancelled at the last minute.

If you can no longer make a scheduled appointment, please call the Firearms Licensing line at 781-316-3943 as soon as possible to cancel your appointment.

IMPORTANT: Please call 781-316-3943 to schedule an interview. We do not accept walk-ins.

- C. At the interview the applicant needs to appear in person with the following fees and information:
 - 1). A \$100.00 check or money order payable to the Town of Arlington. Renewal LTCs and FIDs for applicants over 70 years of age are free. FID cards for applicants under 18 years of age are \$25. **We do not accept cash or credit.**
 - 2). A Massachusetts Basic Firearms Safety Certificate issued by a Certified Instructor is required for all first time LTC of FID applicants. (List of local instructors is attached).
 - 3). Positive proof of identity (MA Driver's License with Arlington address).
 - 4). Positive proof of Arlington residency. Proof of residency must be in the form of a property tax bill, mortgage statement, or rental agreement with the applicant's name. Also, if the applicant has not resided in Arlington for at least the past 5 years, additional information on previous addresses is required. For renewals, please make sure to have your expiring LTC/FID with you.
 - 5). If the applicant is a naturalized citizen, the applicant must provide a copy of their Naturalization Certificate. If the applicant is a lawful permanent resident alien, the applicant must provide a copy of their Green Card.
 - 6). LTC applicants must be at least 21 years of age. FID applicants must be at least 18 years of age. If the FID applicant is between the ages of 15 and 18, a notarized parental consent letter is required.
 - 7). The applicant must read and sign the Acknowledgement of the Limits of Deadly Force form contained in this package.

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Additional Information:

Any violation of the Firearms Laws, or **any** other laws by the holder of said LTC or FID, will cause an automatic review of your license status. This may affect your suitability to hold a LTC or FID, and could cause your LTC or FID to be suspended or revoked by the Chief of Police.

The issuance of a Criminal Restraining Order pursuant to either Chapter 208 or 209 will affect the status of your LTC or FID.

NOTE: Pay close attention to the questions on the application, especially to question #4. The question asks: **Have you ever been arrested OR appeared in court as a defendant for any criminal offense.** If you have, answer truthfully, and make sure to explain the circumstances that led to these events fully. An inaccurate, vague, or untruthful answer will be cause for denial or revocation of any license.

Also, be aware there are certain statutory disqualifiers, which will make you ineligible to obtain a LTC or an FID Card. These include, but are not limited to:

- Any conviction of a felony,
- A conviction of certain misdemeanors, which are punishable by imprisonment for more than two years,
- A conviction of a violent crime, and/or
- An active restraining order.

If any of these circumstances apply to you, please reconsider making this application. In the case of a LTC or FID, the Chief of Police also has the authority to deny the applicant on the basis of his/her suitability.

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THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services
200 Arlington Street, Suite 2200, Chelsea, MA 02150
mass.gov/cjis | TTY: 617-660-4606

PD USE ONLY
FTN: _____
LIC #: _____

You must submit this form to your local police department

MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)

CHECK ONE:

- ☐ New Applicant*
- ☐ Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

LICENSE APPLICATION TYPE (Check Only One):

- ☐ Firearms Identification Card - Restricted (self-defense spray)
- ☐ Firearms Identification Card
- ☐ License to Carry
- ☐ License to Possess a Machine Gun
- ☐ Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name First Name Middle Name Suffix

Residential Address City State Zip Code Telephone Number

Mailing Address City State Zip Code Telephone Number

Date of Birth Place of Birth (City, State, Country)

Mother's First Name Mother's Maiden Name Father's First Name Father's Last Name

Height Weight Build Complexion Hair Color Eye Color

Occupation Social Security Number (Optional) Drivers License Number

Employed By Business Address

City/Town State Zip Telephone Number

ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? ☐ YES ☐ NO

If lawful permanent resident alien, give
green card number and resident date

Green Card Number

Resident Since (date)

If naturalized, give date, place
and naturalization number

Date

Place

Naturalization No.

2. Have you ever renounced your U.S. citizenship? ☐ YES ☐ NO

3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? ☐ YES ☐ NO

5. Are you the subject of any pending criminal charges? ☐ YES ☐ NO

6. Have you ever been convicted of a felony? ☐ YES ☐ NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? ☐ YES ☐ NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? ☐ YES ☐ NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? ☐ YES ☐ NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? ☐ YES ☐ NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? ☐ YES ☐ NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? ☐ YES ☐ NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? ☐ YES ☐ NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? ☐ YES ☐ NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? ☐ YES ☐ NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

Have you ever used or been known by another name?

☐ YES ☐ NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

☐ NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

☐ YES ☐ NO

If "YES", when, where, and license number? _____

List the name and addresses of two references (as required by your licensing authority)

1.

_____	_____	_____	_____
Last Name	First Name		
_____	_____	_____	_____
Address	City/Town	State	Zip

2.

_____	_____	_____	_____
Last Name	First Name		
_____	_____	_____	_____
Address	City/Town	State	Zip

Reason(s) for requesting the issuance of a card or license:

☐ Target & Hunting ☐ Sporting ☐ Employment ☐ Unrestricted (use lines below to indicate the reason(s) you are requesting an unrestricted LTC; use a separate sheet of paper if necessary)

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L. c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____ month _____ year

Signature of Applicant: _____

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MASSACHUSETTS 02474

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Telephone 781-316-3900

Certified Firearms Instructors

Raffaale Bibbo	3 Falconer Cr, Waltham, MA	781-642-1474
Timothy Ready	22 Sable Rd, Salem, MA	978-745-1421
Barbara Clorite-Ventura	P.O. Box 242, Bedford, MA	781-893-0500
William Bookings	4 Marcia Rd, Wilmington, MA	978-657-7690
John Monte	41 Dane Ave, Somerville, MA	617-776-0765
Robert Lynch	Waltham	781-893-2461
David Wheeler	Mystic Valley Gun Club	781-322-7894 x1
Instructional Shooting, Inc.	164 Andover St, Lowell, MA	1-800-984-GUNS (4867)
Ronald Folger	130 Lincoln Woods Rd, Waltham, MA	781-622-1981
Dennis O'Cormier	Maynard Rod & Gun Club	978-897-9873 or 4724
Andover Sportsmen's Club	655 Middleton Rd, N. Andover, MA	978-685-9768
Anthony Sciaraffa	Arlington, MA	781-316-0042
Christopher Waites	Arlington, MA	617-436-8846
Larry Forman	Billerica, MA (www.coachlf.com)	978-670-0618
David Kelly	Arlington, MA	617-803-2720
Snider & Demato Constables	804 Main St, Malden, MA	781-321-3202
	info@sniderdematoconstables.com	

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The Commonwealth of Massachusetts
OFFICE OF THE
District Attorney for Middlesex County
Cambridge 02141

Acknowledgment of Limits on the Use of Deadly Force

In accordance with the authority granted by Massachusetts General Laws Chapter 140 Section 131, the licensing authority of the Town of Arlington has determined that every applicant be familiar with the legal limits on the use of deadly force under the laws of the Commonwealth of Massachusetts. Accordingly, all such applicants are **REQUIRED TO READ** this memorandum and sign below certifying that they have read it. The applicant or licensee shall be given a copy of this memorandum at no charge upon request.

1. Deadly Force By Citizen In Arresting A Felon:

The use of deadly force IS NOT justified unless (1) The arrest is for a felony and (2) the person effecting the arrest is authorized to act as a Peace Officer and (3) creates no substantial risk to innocent persons and (4) the actor reasonably believes that : (a) the crime for which the arrest is made involved conduct including the use or threatened use of deadly force; or (b) there is substantial risk that the person to be arrested will cause death or serious bodily harm if his apprehension is delayed.

2. Deadly Force In Self Defense Or Defense Of Others:

A. General Rule:

Before a person may resort to deadly force he must (1) have reasonable grounds to believe and believe that he is in imminent danger of death or serious bodily injury from which he can save himself only by using deadly force; (2) has availed himself of all proper means to avoid physical combat before resorting to the use of deadly force and (3) use no more force than is reasonably necessary in all circumstances of the case.

B. Aiding A Third Party:

A person may resort to deadly force to aid a third party when (a) a reasonable person in the actor's position believes that it is necessary to intervene to protect the third party; (b) in the circumstances as a reasonable person would believe them to be, the third party would be justified in using deadly force to protect themselves. The reasonableness of the belief may depend in part on the relationships between the parties.

C. In A Dwelling House:

In the prosecution of a person who is an occupant of a dwelling charged with killing or injuring one who was unlawfully in said dwelling, it shall be a defense that the occupant was in his dwelling at the time of the offense and that he acted in the reasonable belief that the person unlawfully in said dwelling was about to inflict great bodily injury or death upon said occupant or upon another person lawfully in said dwelling. There shall be no duty on said occupant to retreat from such person.

Signature: _____

Date: ____/____/____

Witness: _____

Date: ____/____/____